## HGSA Clinical Certification for Genetic Counsellors - Observed Logbook Case Form

Five cases at each Submission must be signed by an FHGSA certified genetic counsellor, FHGSA/FRACP clinical geneticist, or other medical specialist who was present during the majority of the session, and who meets the requirements for supervisors in the HGSA [Supervision Policy for Genetic Counsellors](https://hgsa.org.au/Web/Web/Consumer-resources/Policies-Position-Statements.aspx).

Further details or evidence may be requested by the [Certification Committee](https://hgsa.org.au/Web/Web/About/HGSA-Committees/Certification-Committee.aspx) at their discretion. This form should be viewed in conjunction with the [HGSA Competency Standards for Genetic Counsellors](https://hgsa.org.au/Web/Web/Consumer-resources/Policies-Position-Statements.aspx).

|  |  |  |  |
| --- | --- | --- | --- |
| **OBSERVED CASE - Complete and present this form to the supervisor for signing.** | | | |
| Date of contact (date of clinical interaction with supervisor present) | |  | |
| Primary Diagnosis/Reason for referral | |  | |
| Additional team member if present (e.g., GC, CG, other AND initials) | |  | |
| Clinical area (e.g. Reproductive, Prenatal, Paediatric, Adult, Cancer, other) | |  | |
| **Competency** | **Clinical Skill** | |  |
| Risk assessment | Case preparation | |  |
| Relationship development | Establish relationship with client and negotiate agenda | |  |
| Clinical genetics | Take family history and pedigree | |  |
| Take medical history | |  |
| Client Centred Counselling | Evaluate social and psychosocial history | |  |
| Risk assessment | Assess risk | |  |
| Clinical genetics | Discuss condition and inheritance | |  |
| Education and communication | Discuss testing options or results | |  |
| Discuss reproductive options | |  |
| Discuss research options | |  |
| Client Centred Counselling | Provide psychosocial support | |  |
| Promote and facilitate decision making | |  |
| Acknowledge individual beliefs, values, and culture | |  |
| Facilitate adaptation and coping | |  |
| Client Centred Counselling/  Case Management | Identify /refer to additional resources and services | |  |
| Clinical Genetics | Arrange testing | |  |
| Reflective practice | Recognise limitations in knowledge, and seek consultation/supervision | |  |
| Case management | Document case appropriately and in a timely fashion | |  |
| Provide summary letter to client and/or doctor | |  |
| Reflective practice | Present/Discuss case in clinical meeting and/or supervision | |  |
| Research/Literature Review | Critically analyse evidence to inform practice | |  |

**Supervisor’s declaration: I have observed the majority of the session, and verify this case.**

|  |  |  |
| --- | --- | --- |
| Supervisor’s full name and qualifications |  | |
| Supervisor’s signature |  | Date |